

# RENTAL APPLICATION



If you have viewed the property and would like to apply for tenancy, please fill-out and sign the forms in this kit. Thank you!

RENTAL APPLICATION  
GUARANTOR APPLICATION

# RENTAL APPLICATION



**STEP 1:** After visiting the property, you may apply by completing the forms in this kit. **Each applicant planning to occupy the property must submit a completed application.** Additionally we may request a valid driver's license, or government issued ID and most recent pay stub. (If you are self-employed, then we will need your tax returns to verify income). If applicant is a student or unemployed, a guarantor must be secured and submit a completed guarantor application form.

**STEP 2:** Once your completed application is received, we will verify your employment/ rental references and review your credit and criminal reports. We will provide you with a link to TransUnion to request them. Although you will need to enter some of the same information as you did on the application form for us, your direct use of the TransUnion service provides you with two very important benefits: 1) Your credit score or FICO is not affected by your own "self inquiry" for a credit report as it can be by a third-party inquiry and 2) Because you and not we requested the credit and criminal reports, there is no legal obligation for us to maintain those documents on file; we therefore can and will destroy them once the owner has made a final decision on the application. If you have had both credit and criminal reports run in the past two months, you may forward the resulting documents to us.

**STEP 3:** Inform you of owner's final decision. If your application is accepted, you should download the NEW TENANT KIT, sign the lease, and pay the security deposit. The property will remain on the market until the lease is signed and security deposit paid.

We look forward to working with you

## RENTAL APPLICATION

Property address \_\_\_\_\_ Intended move-in date \_\_\_\_\_

Monthly rent \$ \_\_\_\_\_ Security deposit \$ \_\_\_\_\_ Move-in fee \$ \_\_\_\_\_ Pet fee \$ \_\_\_\_\_

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### Applicant

Full name \_\_\_\_\_  
Telephone (mobile) \_\_\_\_\_ (work) \_\_\_\_\_  
Email \_\_\_\_\_  
D.O.B. \_\_\_\_\_ SS# \_\_\_\_\_ Driver's license \_\_\_\_\_

### Present employer

Name \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Position \_\_\_\_\_ Date started \_\_\_\_\_ Monthly income \$ \_\_\_\_\_  
Additional monthly income (Trust fund, Second job, etc.) \_\_\_\_\_ \$ \_\_\_\_\_

### Previous employer

Name \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor's name \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Position \_\_\_\_\_ Date started \_\_\_\_\_ Monthly income \$ \_\_\_\_\_

### Present residence

Name \_\_\_\_\_ Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
Move-in date \_\_\_\_\_ Move-out date \_\_\_\_\_ Monthly rent/mortgage \$ \_\_\_\_\_

### Previous residence

Name \_\_\_\_\_ Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
Move-in date \_\_\_\_\_ Move-out date \_\_\_\_\_ Monthly rent/mortgage \$ \_\_\_\_\_

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### Spouse

Full name \_\_\_\_\_  
Telephone (mobile) \_\_\_\_\_ (work) \_\_\_\_\_  
Email \_\_\_\_\_  
D.O.B. \_\_\_\_\_ SS# \_\_\_\_\_ Driver's license \_\_\_\_\_

### Spouse's employment

Name \_\_\_\_\_ Address \_\_\_\_\_  
Position \_\_\_\_\_ Date started \_\_\_\_\_ Monthly income \$ \_\_\_\_\_  
Supervisor's name \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Additional monthly income (Trust fund, Second job, etc.) \_\_\_\_\_ \$ \_\_\_\_\_



**List all other occupants**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Emergency contact**

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Pets**

Type/ Breed \_\_\_\_\_ weight \_\_\_\_\_  
 Type/ Breed \_\_\_\_\_ weight \_\_\_\_\_

**List vehicles to be parked at premises**

Make/model \_\_\_\_\_ year \_\_\_\_\_  
 Make/model \_\_\_\_\_ year \_\_\_\_\_  
 Make/model \_\_\_\_\_ year \_\_\_\_\_

**List all credit obligations**

\_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
 \_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
 \_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
 \_\_\_\_\_ Monthly payment \$ \_\_\_\_\_

The above listed applicant declares that all statements made in this application are true and complete. Applicant hereby authorizes Buzi Properties, LLC to verify all of the information in this application and obtain credit/criminal reports on the above listed applicants. If applicant or applicant's spouse has given any false information Buzi Properties, LLC is entitled to reject the application.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of spouse \_\_\_\_\_ Date \_\_\_\_\_



## GUARANTOR APPLICATION

Property address \_\_\_\_\_  
Monthly rent \_\_\_\_\_ Security deposit \_\_\_\_\_  
Applicant on the lease \_\_\_\_\_ Relationship \_\_\_\_\_

**Guarantor's name** \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone (mobile) \_\_\_\_\_ (work) \_\_\_\_\_  
Email \_\_\_\_\_  
D.O.B. \_\_\_\_\_ SS# \_\_\_\_\_ DL # \_\_\_\_\_

**Guarantor's employer** \_\_\_\_\_  
Address \_\_\_\_\_  
Position \_\_\_\_\_ Date started \_\_\_\_\_ Monthly income \$ \_\_\_\_\_  
Supervisor's name \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Additional monthly income (Trust fund, Second job, etc.) \_\_\_\_\_ \$ \_\_\_\_\_

### Guarantor's credit obligations

\_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
\_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
\_\_\_\_\_ Monthly payment \$ \_\_\_\_\_  
\_\_\_\_\_ Monthly payment \$ \_\_\_\_\_

The above listed guarantor to the applicant declares that all statements made in this application are true and complete. Guarantor hereby authorizes Buzi Properties, LLC to verify all of the information in this application and obtain credit/criminal reports on the above listed applicants. If guarantor, applicant or applicant's spouse has given any false information, Buzi Properties LLC is entitled to reject the application.

**Guarantor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

